

September 5, 2000

TO: Members of the MAG Management Committee

FROM: Lloyd Harrell, Chandler, Chairman

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Wednesday, September 13, 2000 - noon (Meeting will begin promptly at noon)
MAG Office, Suite 200 - Saguaro Room
302 North 1st Avenue, Phoenix

Please park in the garage under the building, bring your ticket, parking will be validated. Special parking places marked “MANAGEMENT COMMITTEE MEMBER” will be reserved for Management Committee members on the fourth and fifth levels of the garage. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Valerie Day at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

The next Management Committee meeting will be held at the MAG offices at the time and place noted above. The agenda and summaries are being transmitted to the members of the Regional Council to foster increased dialogue regarding the agenda items between members of the Management Committee and Regional Council. You are encouraged to review the supporting information enclosed. Lunch will be provided at a nominal cost.

Members are reminded of the importance of attendance by yourself or a proxy. Any time that a quorum is not present, we cannot conduct the meeting. Please set aside sufficient time for the meeting, and for all matters to be reviewed and acted upon by the Management Committee. Your presence and vote count.

**MAG MANAGEMENT COMMITTEE
TENTATIVE AGENDA
September 13, 2000**

COMMITTEE ACTION REQUESTED

1. <u>Call to Order</u>	
2. <u>Approval of July 12, 2000 Meeting Minutes</u>	2. Review and approve July 12, 2000 meeting minutes.
3. <u>Call to the Audience</u> An opportunity will be provided to members of the public to address the Management Committee for items that are not included on the agenda. Citizens will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Management Committee requests an exception to this limit.	3. For information.
4. <u>Executive Director's Report</u> The MAG Executive Director will provide a report to the Management Committee on activities of general interest.	4. For information and discussion.
5. <u>Approval of Consent Agenda</u> Prior to action on the consent agenda, members of the audience will be provided an opportunity to comment on consent items that are being presented for action. Following the comment period, Committee members may request that an item be removed from the consent agenda. Consent items are marked with an asterisk.	5. Recommend approval of the Consent Agenda.

***ITEM PROPOSED FOR CONSENT**

TRANSPORTATION ITEM

*6. <u>Amendment of MAG Transportation Model Enhancements Consultant Contract</u> The FY 2001 MAG Unified Planning Work Program includes a \$30,000 project to enhance the MAG model through Fortran and EMME2 programming. MAG currently has Parsons Brinckerhoff Quade & Douglas under contract to make enhancements to the mode choice model.	6. Recommend providing transportation model enhancements by amending the current contract with Parsons Brinckerhoff Quade & Douglas by \$30,000, which increases the total contract from \$283,000 to \$313,000.
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The funding from the Work Program would increase the current contract with Parsons Brinckerhoff Quade & Douglas from \$283,000 to \$313,000. Please refer to the enclosed material.

*7. Regional Aviation System Plan Update Consultant Recommendation and Amendment of Unified Planning Work Program

The FY 2001 MAG Unified Planning Work Program includes \$240,000 for MAG to hire a consultant to update the Regional Aviation System Plan and to acquire ancillary materials to support the project. On July 28, 2000, the Regional Aviation System Plan Policy Committee recommended that GRW Willis, Inc. be selected to conduct the study for an amount not to exceed \$312,925. Staff is recommending that GRW Willis be selected and that the Work Program be amended to use \$77,925 of Federal Highway Administration funds for the additional amount required beyond the \$240,000 previously budgeted in the Work Program. Please refer to the enclosed material.

*8. Enhancement Funds Working Group Round VIII Recommendations

The Enhancement Funds Working Group has reviewed and recommended a ranked list of Enhancement Fund applications from this region. When approved by the Regional Council, the rankings will be forwarded to the State Transportation Enhancement Review Committee for final consideration. Please refer to the enclosed material.

7. Recommend selecting GRW Willis, Inc. to conduct the Regional Aviation System Plan Update for an amount not to exceed \$312,925 and to amend the FY 2001 MAG Unified Planning Work Program to add \$77,925 of FHWA Planning funds to the previously budgeted amount of \$240,000 for the project.

8. Recommend forwarding the Enhancement Funds Working Group ranked list of applications to the Arizona Department of Transportation for consideration by the State Transportation Enhancement Review Committee.

AIR QUALITY ITEM

*9. Draft 2000 Vehicle Miles of Travel Forecasting and Tracking Report

On June 22, 1999, the MAG Regional Council committed to annually update the forecast of vehicle miles of travel (VMT) and submit annual reports to the Environmental Protection Agency (EPA) as part of the MAG 1999 Serious Area Carbon Monoxide Plan. The purpose of the annual VMT forecasting and tracking report is to ensure that forecasts used in the Serious Area

9. Recommend acceptance of the Draft 2000 Vehicle Miles of Travel Forecasting and Tracking Report.

Carbon Monoxide Plan remain accurate. This second annual report has been prepared in accordance with EPA guidance to satisfy this commitment. Acceptance of the report will be requested at the September 12, 2000 Executive Committee meeting. The report needs to be submitted to EPA by September 30, 2000 after consultation among all affected agencies. Please refer to the enclosed material.

GENERAL ITEMS

*10. Renewal of MAG Office Space Lease

The leases for the MAG office space will expire on June 30, 2001. Staff has consulted with members of the Regional Council Executive Committee regarding renewal of the lease. Lease recommendations will be made at the September 12, 2000 Executive Committee meeting. Staff is recommending renewing the leases for the second and third floors for a five-year period. Please refer to the enclosed material.

*11. Amendment to the FY 2001 MAG Unified Planning Work Program and Annual Budget to Accept a Grant From the U.S. Department of Energy

MAG has received a grant in the amount of \$140,000 from the U.S. Department of Energy for dedicated alternative fueled vehicles. It is necessary to amend the MAG Budget and Work Program to accept these funds. Please refer to the enclosed material.

*12. Amendment to the FY 2001 MAG Unified Planning Work Program and Annual Budget to Accept a Grant from the Arizona Attorney General's Office

MAG has received a \$30,000 grant from the Arizona Attorney General's Office to support the MAG Domestic Violence Council's initiatives to expand Crisis Response Teams and Local Coordinating Councils. It is necessary to amend the MAG Budget and Work Program to accept this grant. Please refer to the enclosed material.

10. Recommend renewing the current leases for the second and third floors for a five year period and for the MAG Executive Director to execute the necessary lease agreements.

11. Recommend amending the FY 2001 MAG Unified Planning Work Program and Annual Budget to accept a \$140,000 grant from U.S. Department of Energy for dedicated alternative fueled vehicles.

12. Recommend amending the FY 2001 MAG Unified Planning Work Program and Annual Budget to accept a \$30,000 grant from the Arizona Attorney General's Office to support implementation of the MAG Domestic Violence Council initiatives.

ITEMS PROPOSED TO BE HEARD**TRANSPORTATION ITEMS**13. Development of New Regional Transportation Plan (5 minutes)

Staff will present an update on the Request for Proposals that was issued for consultant assistance for the new regional transportation plan. In addition, the process for recommending the consultant will be reviewed. Please refer to the enclosed material.

13. For information and discussion.

GENERAL ITEMS14. MAG Regional Videoconferencing Systems and Regional Connections Update (5 minutes)

Staff will provide an update on the Implementation of the Regional Videoconferencing System and Regional Connections projects. Please refer to the enclosed material.

14. For information and discussion.

15. Regional Telework Update (5 minutes)

With the regional focus on the new economy, e-government and the need to address air quality and congestion issues, a renewed focus is being placed on encouraging employees to use telecommuting. The Regional Public Transportation Authority, through a MAG Telecommuting project, is sponsoring free telework consultant assistance using national telework and connectivity experts. Between 10 and 12 organizations in Maricopa County will be chosen. Governor Hull is endorsing the program, in a letter being sent to employers on September 5, 2000. In addition to the organizations selected for complete telework assistance, RPTA will offer similar free consultant services to employers. The program will continue through September 2001. Please refer to the enclosed material.

15. For information and discussion.

STUDY SESSION ITEM16. Domestic Violence Update (15 minutes)

The Regional Council authorized the creation of a Domestic Violence Council to develop an effective coordinated valleywide system to protect victims and hold offenders accountable. An update will be provided on the implementation activities of the Council and specific measures that need to be implemented by local governments. Please refer to the enclosed material.

16. For information and discussion.